

Lunch Line

A Newsletter of the Food Distribution Program

Department of Administrative Services

April 2011

New DAS Website and Web Address: The FDP Marketplace website link has changed to das.state.ct.gov/FDP. If you have our website saved in your “Favorites” make sure to update it.

Commodities in Sysco at the end of the school year: Because of the WBSCM changes, for this school year only, all commodities must be out of Sysco on the last delivery. Any commodities left in the warehouse will be transferred out of the school account.

USDA Storage and Inventory Management Policy Memorandum FD-107: In accordance with 7 CFR 250.14(b), state distributing agencies and recipient agencies, must ensure that foods donated by the Department of Agriculture (i.e., USDA donated foods) are stored in a manner to protect them from spoilage, infestation, damage, or other conditions that may jeopardize the wholesomeness and safety of the foods. USDA donated foods must be maintained in sanitary conditions, at the proper temperature and humidity, and with adequate air circulation.

In addition to proper storage practices, effective inventory management is necessary to ensure that USDA donated foods are distributed in a timely manner, and in optimal condition. Here’s a link to the policy memo: http://www.fns.usda.gov/fdd/policymemo/pmfd107_NSLP_CACF_SFSP_CSFP_FDPIR_TEFAP_CI-StorandInvMgmt.pdf

WBSCM Order Due Date – Remember to get your orders in WBSCM by the May 6 deadline!

WBSCM Training Manual: The WBSCM Training Manual is available on the Marketplace. If you didn’t attend the training you will need this manual when entering orders in WBSCM. Find it here: http://das.ct.gov/Fed-Food/Home/FINAL_WBSCM_Manual.ppt

WBSCM Spreadsheets: The second half of the school year commodities spreadsheets are available on the Marketplace. There’s a new spreadsheet called the *Business Partner Identification Spreadsheet*, you need to use this spreadsheet to select the correct delivery locations in WBSCM. Failure to select the correct delivery location will jeopardize your ability to receive the commodity. Here’s a link to the spreadsheets: <http://www.das.state.ct.gov/cr1.aspx?page=33>

WBSCM Order Status Code Worksheet: Use the worksheet to identify the status codes in WBSCM. The worksheet is on the Marketplace under WBSCM Status Code Worksheets or by clicking on this link: <http://das.ct.gov/FedFood/Home/WBSCM%20Order%20Status%20Code%20Worksheet.pdf>

Food Service Management Companies Crediting for the Value of Commodities: The November 15 file is to be used for crediting for the value of commodities. Below are links to the USDA November 15 file. This should be used when providing the district with the USDA Commodity purchase prices for SY 11 for crediting for the value of USDA Commodity Foods received. The Cheese pricing discounts for Rebates/Fee For Service or Net-Off Invoice may be different than the USDA purchase price for the cheese. Both values must be used, the USDA purchase price, which you will find on the Nov 15 file, and the FNS Cheese Pricing for SY 11 for commodity processing discounts for the value of the commodity.

Commodity File Report for SY 2011 http://www.fns.usda.gov/fdd/pcims/pricing/sy11_Nov15-Commodity-File09.pdf

Cheese Discount price for processing is \$1.6065, here’s a link to the USDA Memo: http://www.fns.usda.gov/fdd/pcims/pricing/sy11_cheese-nfdmpricing.pdf

Bidding and Procurement Guidance: For information on bidding commercial and commodities, go to the Marketplace website: http://das.ct.gov/FedFood/bidding_seminar.htm