Leslie A. Williamson, Jr. – Chairperson
Matthew Borrelli
Susan E. Halperin
Emanuel Psarakis
Victor Schoen

STATE OF CONNECTICUT
EMPLOYEES' REVIEW BOARD

State Office Building
165 Capitol Avenue
Hartford, CT 06106
(860) 713-5053

NOTICE OF STATUS CONFERENCE

ERB Case No. 3208

November 4, 2013

Robert Rinker, Executive Director
CSEA SEIU
760 Capitol Avenue
Hartford, CT 06106

Diane Fitzpatrick
Principal Budget Specialist
Office of Policy & Management
Budget and Financial Management Division
450 Capitol Avenue
Hartford, CT 06106

A status conference *In the Matter of Sheryl L. Kemp –and- State of Connecticut, Department of Developmental Services* is scheduled for **November 18th, 2013 at 09:00 A.M.**. The status conference will be held in room 401 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106. If you are unable to attend please send a representative from your organization.

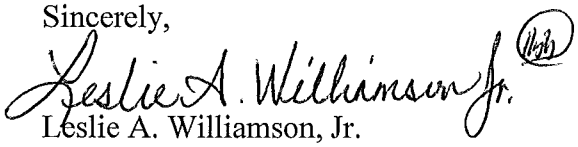
The Panel for this matter will consist of the following Employees' Review Board members:, Emanuel Psarakis Presiding Officer; Lee Williamson and Matthew Borrelli panel members.

The Panel will not engage in any ex-parte communications. Any communications with the Presiding Officer shall be done: by conference call with the other party; in writing, with the opposing party being copied; or, by email, with the opposing party copied.

Any written correspondence should be sent to the Panel at the following address: Employees' Review Board, State Office Building, 165 Capitol Avenue, Hartford, CT 06106. All email correspondence shall be sent to the Panel through the Employees' Review Board's Administrative Support Linda Shackett-Blue at: linda.shackett-blue@ct.gov. Correspondence may also be sent to Panel by fax. The fax number for the Employees' Review Board is: 860-713-7473. The telephone number for the Employees' Review Board is: 860-713-5179.

The Employees' Review Board will provide a court stenographer for the status conference. However, generally the Employees' Review Board does not have the status conference record transcribed. A party may request, at their own cost, a status conference transcript directly from the reporting service. If a transcript is requested, the party shall provide the Employees' Review Board Panel with four copies.

Sincerely,



Leslie A. Williamson, Jr.
Chairperson
Employees' Review Board

Cc Emanuel D. Psarakis, Presiding Officer
Matthew Borrelli