

BuyLines

DEPARTMENT OF ADMINISTRATIVE SERVICES

OCTOBER 2014

State Contracts

Procurement Links

Class Action Notice

What's Your Problem?

Check it out!

The leaves may fall in October, but the rebate check gets higher every year. DAS Procurement's P-Card program presented a rebate check to the Connecticut Comptroller in October 2014.

The total rebate check for 2013 was for \$885,163.92 with some money going back to individual municipalities' and not-for-profits. In the end, \$727,227.86 will be deposited into Connecticut's General Fund. DAS and the Connecticut Comptroller's office co-sponsor the P-Card program.

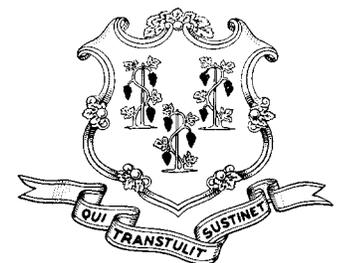


From l to r: Doris Vieira (OSC), Carolyn Mercier (OSC), Peter Johnsen (JPMorgan), Tim Noble (JP Morgan), Comptroller Kevin Lembo, Betty Daly (OSC), Carol Hagstrom (OSC), Kerry DiMatteo (DAS), Richard Esten (OSC), J. Carlos Velez (DAS).

Like many personal credit cards, the state purchasing cards have a rebate attached. "It's a great partnership between DAS, the Comptroller's office and JPMorgan Chase who each work to make this a beneficial program for the state of Connecticut," said DAS Commissioner Donald DeFronzo.

Message from OPM regarding Privatization Contracts

Attention Agency Business Offices - Please note the information in the attached memo ([link here](#)) from Office of Policy and Management Secretary Barnes regarding privatization contracts. Questions may be directed to OPM as detailed within the linked memo.



▶ Bid Notice Postings

▶ Contact Us

Contracts Awarded over Procurement Training Links the last 14 Days

Click on the category to see the contract
Adobe Acrobat Required

14PSX0148 On-Call Service for HVAC Systems at Buildings Managed by DAS Bureau of Properties and Facilities

14PSX0155 Lawn Care Services for DAS Facilities

14PSX0158 Lawn and Grounds Maintenance of the CT Building on the grounds of the Eastern State Exposition

14PSX0189 Printing, Personalization and Mailing of the CT 1040-ES Form

14PSX0195 Printing: Governor's 2013-2015 Biennial Budget and 2015 Midterm Budget

14PSX0228 Veterinary Services (Canines) for the Department of Correction

On Friday, October 24, 2014 the DAS/Procurement Division staff conducted an all day training event at Manchester Community College. This event was extremely popular and sold out fast.

For those agency fiscal/purchasing staff who could not attend, the presentation links have been posted to the DAS, State Procurement Marketplace website in the "Procurement Contracting Manual" section.



Here is an addition link to the training presentations. Please share with appropriate staff.

Class Action Notification

DAS Procurement wants all users to forward this Class Action notification to all using agencies that utilized the contract with US Foods (link: http://www.biznet.ct.gov/SCP_Documents/Results/7774/990_0076.pdf through 10/03/04)

Agency fiscal units and in-house counsel should also be made aware of the information if applicable. DAS Procurement believes agencies (including schools and not for profits) may have received information on their own. It seems logical for your agency to join in this class action lawsuit if your agency used US Foods during the time-frame noted in the attachment.

However, DAS requests that you check with your in-house counsel for final decision-making regarding joining this class action. Note the cut off dates on the card for any decision you make.

In re U.S. Foodservice, Inc. Pricing Litigation
Claims Administrator
P.O. Box 808054
Petaluma, CA 94975-8054

Presorted
First-Class Mail
US Postage
PAID
Gilardi & Co

65013A

COURT-AUTHORIZED NOTICE OF CLASS ACTION

*A federal court authorized this Notice.
This is not a solicitation from a lawyer.*

Our records indicate you were a customer of U.S. Foodservice, Inc. between 1998 and 2005. You may be entitled to benefits from a class action settlement.

Please Read This Notice Regarding Your Rights and Options Carefully.

For more information:
dial 1-877-319-2470 or visit
www.usfoodservicepricinglitigation.com



Postal Service: Please Do Not Mark Barcode

3681
DUTTON HOME
HOLMES DR
MIDDLETOWN CT 06457



What's Your Problem?

This “What’s your Problem” article offers an open forum to agency purchasers to bring to us any procurement related questions. To keep us going with this, we need you to submit written questions to us and keep those questions coming on a regular basis. These questions can be on any topic related to procurement (i.e., using state contracts, using GL71, finding information on our website, finding staff contact information, policy questions, regulatory questions and more). It’s up to you to let us know what you’re struggling with, and we’ll do our best to promptly give you the answers you need to do your job more effectively. In the subsequent editions of “BuyLines” we will share (anonymously, of course) questions submitted and answers so all agencies can benefit from the information. Take advantage of this new feature and be sure to submit your questions to: Melissa Marzano, at melissa.marzano@ct.gov. Please entitle your subject line “What’s your Problem?”

Question: I work at one of the Community Colleges and our purchasing department uses the Banner system for all transactions. Recently, I’ve been looking to forward my career with the State and have gone on a few interviews with other state agencies who all want Core-CT experience. Is there any Core-CT training available for individuals who typically don’t currently use Core-CT but would like to gain some experience in order to help further their careers?

Response: That is a great question and yes there is!

Core-CT offers online, animated training simulations for all modules utilizing the User Productivity Kit (UPK). If you have a log on and password to view your paycheck in Core-CT you can access UPK topics.

When you log into Core-CT click the Core-CT Help tab. Click one of the UPK links (HRMS or Financials). A new window will open where you can click the plus (+) sign to navigate to the subject you are interested in. Once you have selected a topic you have the option of playback mode. Click one of the following:

See It
Try It
Know It
Print It



The UPKs are accessible during Core-CT’s hours of operation Monday – Sunday 4:00 am to 8:00 pm. In the near future this feature will be accessible 24 hours a day, 7 days a week, watch for the Daily Mail announcing the expanded accessibility.

Prior to logging into Core-CT please review the information regarding Browser Information on the Core-CT website: <http://www.core-ct.state.ct.us/help.html>. Make sure that your Zoom setting on your computer is set to 100% this has a direct correlation with the playback modes listed above. You can learn more about the UPKs by accessing the UPK page on the Core-CT website: http://www.core-ct.state.ct.us/training/upk/upk_info.html

The Core-CT website provides a wealth of information regarding financials use the following link to get to the financial job aid page: <http://www.core-ct.state.ct.us/financials/>

Also, please familiarize yourself with the DAS Procurement’s webpage where you can find a wealth of information on procurement and related topics: das.ct.gov/CTProcurement