



165 Capitol Avenue  
Hartford, CT 06106-1658

## MEMORANDUM

To: The Honorable Denise Merrill, Secretary of State

From: Donald DeFronzo, Commissioner of Department of Administrative Services (DAS)

Re: Public Meeting Notice Compliance

Date: November 10, 2011

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Pursuant to Public Act 07-213, I wanted to notify you, and your staff of an "Informational Meeting" scheduled for November 17, 2011 at the Legislative Office Building Room 2A.

Section 9 of Public Act 11-229 requires my agency "*in consultation with the Labor Commissioner, the president of The University of Connecticut and the Commissioners of Public Works and Transportation, or their designees*" to submit a report to the Governor and Labor & Public Employees Committee on the issue of "in-state preference".

As I notified you in September, I have been charged by the Legislature in consultation with these agencies, and other invited agencies to review state laws, or any other factors that may negatively impact CT businesses in the bidding process.

This meeting is the reassembling of the Working Group to consider a draft final report and any necessary revisions in advance of final submission to the Governor and Labor and Public Employees Committee.

I have enclosed a copy of the November agenda for your review. Please do not hesitate to contact my staff if you have any questions or concerns.

Section 9 Public Act 11-229  
**Working Group Final Report Meeting Agenda**  
**November 17<sup>th</sup> L.O.B. Room 2A**  
**10:00 a.m.-12:00 p.m.**

- I. Commissioner DeFronzo Opening Remarks
- II. Working Group Members Opening Remarks
- III. DAS Staff Overview of the Final Report
- IV. Questions on Draft/Final Report
- V. Time-Line for Agency revisions and edits
- VI. Closing Remarks
- VII. Adjournment