

State of Connecticut  
Department of Administrative Services  
State Marshal Commission  
das.ct.gov/statemarshal

W. Martyn Philpot, Jr. Esq  
Chairperson

Robert Giuditta  
Interim Administrative Manager

Minutes  
STATE MARSHAL COMMISSION SPECIAL MEETING  
April 28, 2015

Members present: W. Martyn Philpot, Jr., Esq., Michael Cronin, Esq., by teleconference call, Mildred Torres-Ferguson, Sarah Fryxell, Esq., by teleconference call, and Robert P. LaTorraca, by teleconference call; Also present were Ex-Officio Lisa Stevenson (non-voting members), Interim Administrative Manager Robert Giuditta, Staff Attorney Jennifer Y. Montgomery and State Marshal Richard Albrecht (not voting). Vincent Mauro, Jr, Hon. Elizabeth Bozzuto, Joel I. Rudikoff, Esq. and Ex-Officio Thomas Burke were not present.

Chairperson W. Martyn Philpot, Jr., Esq. called the meeting to order at 4:46 p.m.

First Business:

1. Minutes

The Commission voted to adopt the minutes from the March 16, 2015 special meeting, by a vote of 5-0, after a motion by Robert P. LaTorraca seconded by Michael Cronin, Esq.

Old Business:

2. DMV Address Verification telephone line

Interim Administrative Manager Robert Giuditta provided an update regarding the DMV address verification telephone line which was discussed at the March 16, 2015 meeting. He advised that it was our office's intent to reduce response time. He explained that in a March 14, 2012 Administrative Bulletin staff had advised the marshals that response time would be dictated by call volume. On February 25, 2015 we circulated an Administrative Bulletin indicating that marshals should give up to 48 hours for a response. Mr. Giuditta presented data regarding call response time between March 7 and April 17<sup>th</sup>. This data showed a same day response for DMV calls. As to the reference by Thomas Burke at the March 16, 2015 meeting regarding monies that were transferred from DMV to DAS to finance the line, staff has found no evidence of such a fund transfer. Mr. Giuditta reviewed the MOU between the relevant parties and it indicated that each agency would be fiscally responsible for its own costs.

3. State Marshal Commission Staffing

Mr. Giuditta advised that we have hired a paralegal who is starting May 1, 2015. Her primary role will be supporting Attorney Montgomery with case management particularly in light of the complaint backlog. At the Chairperson's request Attorney Montgomery provided an update about the complaint backlog. Since starting in July 2014 Attorney Montgomery has eliminated the 2013 complaint backlog that existed due to the retirement of Attorney Elizabeth Collins and is well into eliminating the 2014 backlog.

#### 4. State Marshal Appointment Process- Interview Update

Mr. Giuditta advised that we have completed the initial state marshal interviews and have moved into the background check and credit report stage. We are coordinating classroom training with Attorney Owen Eagen tentatively scheduled for the week of June 1, 2015.

#### New Business:

#### 5. Annual Client Fund Reports

Mr. Giuditta advised that the deadline for the new client fund account reports passed on February 17, 2015. We have received most of the filings. We provided extensions of time to certain marshals and will be pursuing those marshals who did not comply with the requirement.

#### 6. Complaints

State Marshal Richard Albrecht made an oral request that the matter of File No. 13-58 Barbieri/Albrecht be heard on the public record. The Commission after a motion by Michael Cronin, Esq. seconded by Robert P. LaTorraca voted 5-0 to dismiss File No. 13-58 Barbieri/Albrecht.

The Commission after a motion by Mildred Torres-Ferguson seconded by Michael Cronin, Esq. voted 5-0 to enter executive session. The individuals present included those listed above except State Marshal Richard Albrecht was not present.

The Commission after a motion by Mildred Torres-Ferguson seconded by Sarah Fryxell, Esq. voted 5-0 to return to the public record. No votes were taken in executive session.

The Commission voted to add item Number 10 to the agenda regarding State Marshal Edmund Rice's request to be reinstated from inactive status by a vote of 5-0, after a motion by Mildred Torres-Ferguson seconded by Sarah Fryxell, Esq.

The Commission after a motion by Mildred Torres-Ferguson seconded by Sarah Fryxell, Esq. voted 5-0 to return to executive session. The individuals present included those listed above except State Marshal Richard Albrecht was not present.

The Commission after a motion by Mildred Torres-Ferguson seconded by Sarah Fryxell, Esq. voted 5-0 to return to the public record. No votes were taken in executive session.

The Commission after a motion by Michael Cronin, Esq. seconded by Robert P. LaTorraca, voted 5-0 to find probable cause for a hearing in the following files:

File No.	Name
14-09	Hernandez/Cappiello, Jr.
14-10	Al Haydar/Cappiello, Jr.

The Commission after a motion by Mildred Torres-Ferguson seconded by Sarah Fryxell, Esq. voted 5-0 to dismiss the following file without prejudice:

File No.	Name
14-11	Dunn/Miller

The Commission after a motion by Mildred Torres-Ferguson seconded by Robert P. LaTorraca, voted 5-0 to dismiss the following files:

File No.	Name
----------	------

165 Capitol Avenue, Room 279  
Hartford, Connecticut 06106  
Tel. (860) 713-5372 Fax. (860) 713-7458

14-13	Yock-Carrillo/Corbett
14-20	Serrano/White
14-30	Rivera-Rodriguez
14-31	Herber/Corelli

7. Resignation/Retirement

The Commission after a motion by Mildred Torres-Ferguson seconded by Michael Cronin, Esq., voted 5-0 to grant the following requests for resignation/retirement:

Name	County
Roger Delsin	Fairfield
Paul Verille	Fairfield

8. Inactive Status (VTR)

The Commission after a motion by Mildred Torres-Ferguson seconded by Robert P. LaTorraca, voted 5-0 to grant the following request for inactive status:

Name	County
Jerome Martin	Hartford

9. Firearms

The Commission after a motion by Mildred Torres-Ferguson seconded by Robert P. LaTorraca, voted 5-0 to table the following request for permission to carry a firearm:

Name	County
Brian Wright	Hartford

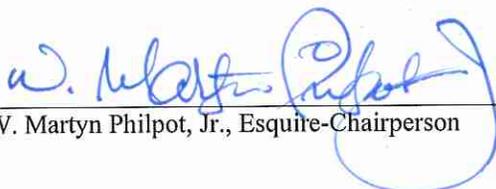
10. Request reinstatement from Inactive Status (VTR)

The Commission after a motion by Mildred Torres-Ferguson seconded by Sarah Fryxell, Esq. voted 5-0 to grant the following request for reinstatement from inactive status:

Name	County
Edmond Rice	Litchfield

The Commission after a motion by Mildred Torres-Ferguson seconded by Sarah Fryxell, Esq. voted 5-0 to adjourn the meeting at 5:40 p.m.

Minutes were approved by the Commission on June 8, 2015.

  
\_\_\_\_\_  
W. Martyn Philpot, Jr., Esquire-Chairperson