

State of Connecticut  
Department of Administrative Services  
State Marshal Commission  
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Minutes  
STATE MARSHAL COMMISSION SPECIAL MEETING  
August 27, 2013

Members present ; Michael Cronin, Esq., Vice-Chairperson, and acting Chairperson for this meeting; Sarah Holbrook, Esq.; Mildred Torres-Ferguson, Robert P. LaTorraca, and Vincent Mauro, Jr. who participated by conference telephone until the end of the executive session; Also present were Ex-Officios Marshal Lisa Stevenson and Thomas Burke (non-voting members) and Administrative Manager Douglas Rinaldi and Staff Attorney Elizabeth Collins (not voting). Joel I. Rudikoff, Esq. was not present. Two positions on the Commission are vacant: the Chairperson vacancy and Judicial appointment vacancy.

Acting Chairperson Michael Cronin, Esq. called the meeting to order at 5:35 p.m.

First Business:

The June 19, 2013 meeting minutes were adopted, by a unanimous vote of 5-0, after a motion by Sarah Holbrook, Esq., seconded by Robert LaTorraca.

New Business:

1. Complaint Policy
2. Oversight Committees/Hearing Officers

The Commission considered the current complaint policy and oversight committee assignments. Some office procedures were discussed that might expedite complaint procedures. Additionally, those members who were not currently assigned to an oversight committee will be given the opportunity to sit in on hearings if they wish to do so, before any reassignments are made. The current oversight committees are Michael Cronin, Esq., and Joel I Rudikoff, Esq., and the grouping of Vincent Mauro, Jr. and Sarah Holbrook, Esq.

3. Bank Executions/Dina v Cuda & Associates

After a motion by Sarah Holbrook, Esq. seconded by Vincent Mauro, Jr., the Commission voted. unanimously, 5-0, seek an opinion from the Attorney General's Office on the issues raised by the federal court decision noted above.

4. New Haven Restraining Order/Station

The Commission was informed of the current status of the New Haven restraining order round table. No additional action will be taken in reference to the round table until it meets again or a report is issued from the round table. There were additional discussions on the feasibility of placing a state marshal station in New Haven Superior Court for restraining order duty. The matter will be further reviewed. The Commission at its next meeting will also review its own restraining order policy in light of a recent meeting with Legal Services in the Judicial Branch.

5. Auditor of Public Accounts/Report

The report of the Auditor of Public Accounts audit of the State Marshal Commission was provided to Commission members. A discussion took place regarding implementing a revised Audit Policy procedure for auditing marshals client fund accounts. A program for an end-of-the-year reconciliation filing by each state marshal is in development.

6. Teleconference Meetings

The Commission agreed that having the option of a number of monthly teleconference meetings of the State Marshal Commission will be useful to the Commission, as it engages in its statutory work.

7. Legislative Session

The Commission members were advised that suggestions for legislative initiatives for the upcoming year can be discussed at the next meeting of the Commission.

The Commission, after a motion by Sarah Holbrook, Esq., seconded by Mildred Torres-Ferguson, voted unanimously, 5-0, to go into Executive session to discuss personnel issues listed below. The individuals present included those listed above. The Commission voted unanimously, 4-0, after a motion by Sarah Holbrook, Esq., seconded by Robert P. LaTorraca, to return to the public record. No votes were taken in executive session.

6. Oversight Committee/Proposed Decision:

The Commission, after a motion by Sarah Holbrook, Esq., seconded by Robert P. LaTorraca, the Commission unanimously voted, 4-0, to table the below noted file until the next meeting of the Commission.

File No.	Name
12-75	McLoughlin/Martin, Jerome

7. Complaints

The Commission, after a motion by Mildred Torres-Ferguson, seconded by Robert P. LaTorraca, voted unanimously, 4-0, to lift the stay on the following files and schedule them for hearings.

File No.	Name
12-69	In Re Randall-fee
12-71	Geise-Randall
12-74	In Re Randall access

The Commission, after a motion by Sarah Holbrook, Esq., seconded by Robert P. LaTorraca, voted unanimously, 4-0, to dismiss the following files:

File No.	Name
13-17	Luponio/Conroy
13-18	Perez/Nikola
13-24	Bradley/Carlson

The Commission, after a motion by Sarah Holbrook, Esq., seconded by Robert P. LaTorraca, voted unanimously, 4-0, to find probable cause in the below noted files and assign them to an Oversight Committee for a hearing.

File No.	Name
13-15	Steffero/DiFiore
13-19	Connelly/DiFiore
13-21	Sinaguglia/Carragher
13-31	Dixon-Butler
13-35	In Re Randall-insurance

The Commission, after a motion by Mildred Torres-Ferguson, seconded by Sarah Holbrook, Esq , voted unanimously, 4-0, to administratively close the following files.

File No.	Name
13-20	In Re: Charles Valentino, Sr.-Attorney General
13-27	In Re: Charles Valentino, Sr. car/service

#### 8. Investigation

The Commission, after a motion by Sarah Holbrook, Esq., seconded by Mildred Torres-Ferguson, voted unanimously, 4-0, to administratively close the following investigation:

Investigation A: In Re Charles Valentino, Sr.

#### 9. Resignation

The Commission, after a motion by Mildred Torres-Ferguson, seconded by Sarah Holbrook, Esq , voted unanimously, 4-0, to finalize the resignation of the below noted state marshal since the condition of closing his client fund account has been completed. Effective date May 23, 2013.

Name	County
Charles Valentino	Fairfield

After a motion by Mildred Torres-Ferguson, seconded by Sarah Holbrook, Esq , 3 Commission members voted to deny Charles Valentino's request for a retirement badge and retirement identification card, with Robert P. LaTorraca abstaining.

The Commission, after a motion by Sarah Holbrook, Esq., seconded by Robert P. LaTorraca , voted unanimously, 4-0, to accept the resignation of the below noted state marshal. After a motion by Mildred Torres-Ferguson, seconded by Sarah Holbrook, Esq., the Commission voted unanimously, 4-0, to grant the below noted state marshal a retirement badge and retirement identification card. Effective date July1 , 2013.

Name	County
Roberto DiBacco	Hartford

#### 10 . Inactive Status

The Commission, after a motion by Sarah Holbrook, Esq., seconded by Mildred Torres-Ferguson , voted unanimously, 4-0, to accept the request of the below noted state marshal to be placed on a temporary voluntary removal from active duty. Effective date July 1, 2013.

Name	County
Michael Pane	Hartford

#### 11. Temporary Summary Suspension:

The Commission was apprised of the action taken against state marshal Patricia Randall to place her on temporary summary suspension due to her failure to provide proof of her annual liability insurance. She will remain on interim suspension pending the resolution of the underlying complaint.

Name	County
Patricia Randall	Fairfield

12. County Appointment/Request for a Change

The Commission, after a motion by Sarah Holbrook, Esq., seconded by Robert P. LaTorraca, voted unanimously, 4-0, to table the below noted state marshal's request for a change in county.

Name	County
Bruce Scott	Tolland to New Haven

13. Audit/Deceased Marshal

The Commission, after a motion by Sarah Holbrook, Esq., seconded by Mildred Torres-Ferguson, voted unanimously, 4-0, to administratively close the below audit file.

Name	County
Leonard Weinberg	New London

The Commission, after a motion by Sarah Holbrook, Esq., seconded by Robert P. LaTorraca, voted unanimously, 4-0, to adjourn the meeting at 6:50 p.m.

Minutes were approved by the Commission on September 18, 2013.

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Michael Cornin (Vice- Chairperson)