



## ***SCHOOL SAFETY INFRASTRUCTURE COUNCIL***

### **MEETING MINUTES**

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Meeting Date: 10/24/2013

Meeting Location: SDE – State Education Resource Center

Approval: 11/07/2013

Recorded By: Jason Crisco

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## 1 ATTENDANCE

Name	Title	Department/Location	Present
Donald J. DeFronzo	Commissioner	DAS	Y
Stefan Pryor	Commissioner	SDE	Y
William Shea	Deputy Commissioner	DESPP	Y
John Woodmansee	Education Consultant		Y
Richard E. Morris	Dir. Public Safety & Emergency		Y
Frank J. Costello	Structural Engineer		N
Ronald Jakubowski	Former Asst. Superintendent of Schools for Operations and Facilities		Y
Steven Waznia	Firefighter		Y
Adam Byington	Police Officer		Y
Irene Roman	Public School teacher		Y

## 2 MEETING LOCATION

Building: State Education Resource Center

Room: MCR3 Meeting Room

## 3 MEETING START

Meeting Schedule Start: 5:30pm

Meeting Actual Start: 5:36pm

## 4 AGENDA

- Opening Remarks by Chair
  - Chairman DeFronzo began the meeting by welcoming all Council members and giving a brief overview of the agenda. There are two major objectives for this evening. First is to review a draft report outline of school infrastructure standards and second, to spend time viewing a demonstration of the IRVS assessment tool.
- Approval of October 17<sup>th</sup> Minutes
  - Chairman DeFronzo asked for a motion to approve the minutes from the previous meeting. A motion to approve the minutes was made by Commissioner Shea seconded by Steve Waznia. The minutes were approved with no corrections.
- Review of Draft Report Online

- Chairmen DeFronzo gave an in-depth overview of the draft report outline, asking Council members to comment on any areas that need to be added or amended. Staff had met earlier in the day, making a few suggested changes.
- The draft report outline will be made available online via the SSIC website once appropriate changes have been made.
- Council members offered no changes at this time, but did ask a few questions.
  1. Mr. Morris asked if there has been any thought given to adding some type of mechanism concerning two-way radio systems, repeaters or alternatives. Staff replied that there has. Radios and other communication devices fall under the communication category listed as one of the seven critical areas to review.
  2. Mr. Jakubowski asked if landscaping would also be included. Staff commented that it would be included under entry ways, sub category perimeter. Entry ways is one of the seven critical areas suggested by staff and Council members.
  3. Mr. Woodmansee asked if different standards would be included for new construction and renovations to existing buildings. Staff commented that there would. Details are still being discussed.
  4. Waiver authority as a possible statute change for schools that absolutely couldn't meet a particular threshold was also discussed.
  5. Chairmen DeFronzo has instructed staff to begin writing a more detail draft report. Any revisions or updates will be sent to the Council as they become available. The process by which infrastructure standards would be approved was also discussed.
  6. Chairmen DeFronzo then handed the floor over to staff.
- School Facility Security Products & Services Day
  - Staff gave an update on the upcoming event in November.
    1. There are currently 18 providers of products and services that are specific to school security signed up. The maximum allowed is 25.
    2. Staff will be assisting the Connecticut School Construction Coalition in reaching out to more guests in order to increase attendance.
- IRVS Presentation and Discussion
  - Terrance P. Ryan, CPP – Sr. Security Analyst, Raytheon
    1. Mr. Ryan gave an overview of his career in security and how that experience was applied to the Integrated Rapid Visual Screening (IRVS) assessment tool. Mr. Ryan explained how the IRVS was created so that assessments could be conducted faster and with more accuracy. Previous non digital assessments would create an exercise amount of paper documents, which were cumbersome and difficult to work with. The new assessment tool eliminates these issues, allowing for a much more streamlined process. He also gave a brief overview of the Interagency Security Committee (ISC) module, which is being applied to the IRVS for Schools.
    2. Mr. Ryan gave an in-depth presentation of the current IRVS for Buildings developed by the U.S. Department of Homeland Security Science and Technology Division. Mr. Ryan walked the Council through the process

of an assessment, using specific examples that would pertain to schools. As mentioned before, the current iteration of the IRVS assessment tool does not include schools. The US Department of Homeland Security in conjunction with the School Safety Infrastructure Council (SSIC), Katy Independent School District of Texas and others are working on developing the tool to include schools. Council members and staff have been granted access to a document, IRVS for Schools, which will be implemented into the IRVS assessment tool once completed. The document is currently not viewable by anyone else other than those designated by the Federal government.

3. The IRVS assessment tool can be run on an individual PC or iPad. Assessment reports are then generated based on input of the user. This data could then be sent to the state for review.
  4. Chairman DeFronzo asked how data could be manipulated by the state to meet certain thresholds deemed most critical and who have the ability to actually modify those figures. Mr. Ryan replied baselines could easily be adjusted by the state. Only those designated as an administrator would have the ability to do this. The state could adjust a baseline and then provide the tool to school districts, individual school etc.
  5. Training can be done between 1-3 days depending on the security experience of those being trained. The SSIC briefly discussed how Connecticut would do this if the IRVS for Schools was adopted as the required assessment tool.
- Time, Date & Location of Next Meeting
    - Thursday October 24<sup>th</sup>
    - 5:30pm to 7:30pm
    - Location to be determined
  - Adjournment

## 5 MEETING END

Meeting Schedule End: 7:30pm

Meeting Actual End: 7:32pm