

55 Farmington Avenue
Conference & Training Rooms

Excluding one conference room per Agency Commissioner, all other conference rooms throughout the building will be shared by all tenants. Agencies will determine who has the ability to reserve conference rooms through the Outlook calendar. Agencies may allow all employees to book rooms, or designate specific employees to do so. The large conference room on the first floor (Rm. 133 & 135) is the exception, and has to be booked through Property Management. Conference rooms will not be able to be booked more than six (6) months in advance unless the meetings are statutorily required. Please do not book a room larger than necessary for your meeting needs.

The following is a list of the shared conference rooms within the building and their capacity:

Room Loc. #	Type	Seating	Technology Package
1005	Training Room	32	
1006	Training Room	16	LCD panel, conference calling capability
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1008	Multi-Purpose Room	155 with open partition 70 with closed partition	Screen, projector, audio
1011	Multi-Purpose Room	155 with open partition 85 with closed partition	Screen, projector, audio
1012	Conference Room	14	LCD panel, conference calling capability
1013	Conference Room	8	LCD panel, conference calling capability
1015	Conference Room	10	LCD panel, conference calling capability
2004	Conference Room	12	
2093	Training Room	9	
3053	Training Room	12	
3003	Training Room	10	
3143	Conference Room	12	
3115	Currently offline		
3117	Conference Room	8	
4068	Conference Room	10	
4114	Conference Room	20	
4115	Training Room	16	

4116	Training Room	16	
4071	Conference Room	16	
5062	Conference Room	8	
5061	Training Room	6	
5048	Multi-Function Room	18	
5045	Conference Room	16	
5044	Conference Room	8	
5029	Conference Room	10	
6087	Conference Room	6	
6070	Conference Room	14	
6100	Conference Room	12	
6122	Conference Room	14	
6054	Conference Room	10	
7010	Conference Room	14	
7020	Multi-Purpose Room	44	Screen, projector, audio capability
8118	Conference Room	12	
9039	Conference Room (9C)	10	
9040	Conference Room (9D)	8	
9091	Conference Room (9B)	10	
9003	Conference Room (9A)	18	
10078	Conference Room	6	
10002	Conference Room	20	
10017	DSS EOC	24	
10016	DSS EOC- Support	6	
10024	BEST EOC	16	
10025	BEST EOC - Support	4	
10034	Conference Room	10	
10035	Conference Room	8	
11005	Conference Room (11A)	20	
11031	Conference Room (11D)	10	
11032	Conference Room (11C)	6	
12002 (B)	Conference Room	4	
12002 (A)	Conference Room	10	
12055	Conference Room	10	