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New Haven Repair Facility
140 Pond Lily Avenue
New Haven, CT 06515
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After Hours Emergencies
Call **1-877-454-4204** (toll-free)
Your call will be answered through
the Department of Energy and
Environmental Protection Dispatch
Office, which will assist you.

Online
Go to:
<http://das.ct.gov> and click on **FLEET
OPERATIONS** for additional infor-
mation on fueling locations, acci-
dent forms and mileage reports.

Accidents



Receiving and processing accident reports in a timely fashion is a critical step in maintaining an effective accident loss management program. To better manage the entire claims process DAS is implementing a new claims program. This new software offers streamlined reporting along with access to various management reports that will provide more accurate and timely information. For example, accident history will be searchable by driver, agency, type, specific period, etc.

But even the world's best accident software is of little use if there is no report of an accident. That is one of the hurdles that we face and are seeking your help to address.

Once a supervisor in your agency learns that a vehicle you lease from DAS has been involved in an accident, been vandalized, or has been the victim of mystery damage (like a rock to the windshield or unexplained dent) they need to follow up with the driver to make sure that it is reported within the 48-hour time frame required by GL 115.

This reporting obligation is met when the DAS Vehicle Incident/Accident Report form is completed and submitted. The form can be found on the Fleet page of the DAS website or can be accessed at [http://das.ct.gov/fleet/VehicleAccidentApril5\[1\].pdf](http://das.ct.gov/fleet/VehicleAccidentApril5[1].pdf). This form is a writable PDF so entering the necessary information and details of the incident should be quick and easy. Once it's completed just forward the report to Fleet.Accidents@ct.gov and your reporting requirements will be met.

Please note that these reporting requirements also apply to any vehicles that your agency may **own**, not just DAS vehicles.

Snow Plows

This is the time of year that Fleet Operations likes to remind agencies who lease snowplow vehicles to arrange for a pre-season inspection. Simply contact your closest DAS maintenance facility to schedule a convenient time for this inspection.

While the inspection is still recommended, things are a bit different this year as we have worked with agency contacts to order replacements for many 2008 plow vehicles. In a perfect world they would all be delivered and put into service before the first flakes fall, but that's probably a bit optimistic. Current projections are that many of the heavy-duty plow trucks will arrive in December, while most of the pick-ups with plows will not be ready for service until sometime in January.

So until the new vehicles are ready for service it's better to be safe than sorry. Call today to make an appointment to have your plows inspected.

Caravan Recall

Since our update on recalls in the last issue of *Inroads*, Fleet Operations has learned that there is a defect in some 2008-2010 Dodge Caravans. The concern is that the ignition switch may not fully seat in the "ON" position. If not fully seated, under certain operating conditions (for example bumpy roads) the switch could inadvertently move to the "Accessory" mode. This could cause unintended engine shut off.

Chrysler will repair the vehicle free of charge. However, the part required to provide a permanent remedy for this condition is not currently available. Until the repair is completed, the vehicle can be driven. But, as a precaution, all drivers are advised to remove all objects from the ignition key fob (such as additional keys, key chains, etc.) and ensure that key is securely and correctly aligned in the "On" position and not aligned between the "On" and "Accessory" position before driving the vehicle.

Once Fleet learns that replacement parts are available we will reach out to any agencies assigned a vehicle included in this recall to arrange for the corrective action to be taken.