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## Noteworthy News

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### We Need Your Feedback

By the end of the year we have several furniture contracts expiring and DAS is reaching out to the State Agencies for feedback and contract suggestions. DAS would appreciate if you would take a few moments to answer the attached furniture survey.



<http://www.das.state.ct.us/rfpdoc/FurnitureSurvey.doc>

Please e-mail responses back to [Susanne.Hawkins@po.state.ct.us](mailto:Susanne.Hawkins@po.state.ct.us) or fax to (860) 622-2941.  
**Surveys are Due Back by May 31, 2005.**

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### Surplus Vehicle Public Auction



Come on down and take advantage of this great opportunity to get some really good deals. Check out the list below to see some examples of the items that will be auctioned off on:

#### **Surplus Vehicle Public Auction Saturday, May 7, 2005 at 9:30 AM**

**DATE & TIME:** Saturday, May 7, 2005 at 10:00 a.m.

**LOCATION:** State Surplus Facility (rear of the DMV) 60 State Street, Wethersfield, CT.

**DIRECTIONS:** I-91, Exit 26, follow auction signs.

**AUCTION SUMMARY:** PARTIAL LISTING: (80) FORD CROWN VICTORIAS; (12) DODGE INTREPID; JEEP GRAND CHEROKEE LAREDO; (10) FORD TAURUS; FORD ESCORTS; (2) FORD EXPEDITIONS-4 x 4's; DODGE RAM 1500 PICKUP-4 x 4; FORD & CHEVY PICKUPS W/PLOWS; (3) HANDICAPPED VANS; (3) FORD CLUB WAGON VANS; AUDI 100 SEDAN; ASTRO VANS; PLYMOUTH NEONS; INOP'S.

**INSPECTION:** Morning of Auction from 8:30 a.m.

**TERMS OF SALE:** 10% Buyer's Premium, Payment by Cash or Bank or Certified Check (No Personal Checks) - No Credit Cards. A 20% CASH DEPOSIT of purchase price will be collected at time of knockdown-balance to be paid within two business days of auction.

**ALL SALES FINAL!**

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## SMALL Business is BIG Business!

As part of our continuing effort to promote Connecticut small and minority businesses, we offer a column called, **3 questions with...** This column, presented in a question and answer format, will feature a Connecticut small and/or minority business that holds a current state contract(s). Through their answers, you will learn more about the local businesses that can provide you with products and services through their state contract(s).

### Yac Industries LLC

**1. Can you give us some background about your company? (Products/services offered, company location, Number of years in business, company contact(s), and certification type)**

We offer over 700,000 items that can be imprinted with a logo such as pens, t-shirts, banners, magnets, etc. We offer free product research and provide free layouts using your logo. We have 8 account executives located throughout Connecticut with our home office located in Prospect. We only have one rule at Yac and that is to take care of our clients. We are now celebrating our 10<sup>th</sup> year in business and have worked with over 1,700 companies and organizations throughout the United States.



**2. What State of Connecticut contract(s) do you currently hold?**

Contract [05PSX0036](#) for promotional products – we are a state of CT Set Aside small business.

**3. If there were one thing you would want people to know about your company, what would it be?**

We publish an easy to use buyer's guide for our industry – The Directory of Promotional Products. This free 384-page catalog can help you find the products that are right for you: by budget, by item type or by rush service. If you can't find what you're looking for we have an electronic, research database and we can quickly email you ideas.

#### Contact Info:

James Yacavone

Tel: 1-888-LOGO-YAC (564-6922) or 203-758-3166

Fax: 203-758-3199

Email: [yac@yacsystem.com](mailto:yac@yacsystem.com)

Web: [www.logoyac.com](http://www.logoyac.com)

If you are a Connecticut certified Small or Minority Business Enterprise (SBE/MBE) that holds a current state contract and would like to be featured in this column or if you know of one that you would like to see in **3 questions with...** contact John McKay at [John.McKay@po.state.ct.us](mailto:John.McKay@po.state.ct.us)

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## Save the Date! Mark Your Calendars!



**CT \$hops** will be held on **November 9, 2005** at the new Connecticut Convention Center in Hartford! **CT \$hops** is our biggest event of the year and DAS Contract Vendors, State Agencies, and Not-for-Profits may participate as exhibitors in the show. Stay tuned for more **CT \$hops 2005** information as it becomes available. **Find out more about the 2005 show to help you prepare for this years event** (Some items subject to change).

Questions regarding CT \$hops can be directed to: Theresa Anderson, [Theresa.Anderson@po.state.ct.us](mailto:Theresa.Anderson@po.state.ct.us) or call her 860-713-5063.

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## Would you like to See Where You're Going?

DAS Procurement recently awarded contract [05PSX0059](#) for Windshield & Glass Replacement for Passenger Cars and Trucks. All Using Connecticut State Agencies and Political Subdivisions of the State are able to use the following vendors for glass repair with significant savings involved. Check them out.

[Safelite Auto Glass](#)

[Triumph Auto Glass](#)

[Payless Auto Glass](#)



Questions regarding this contract may be directed to: Theresa Anderson, [Theresa.Anderson@po.state.ct.us](mailto:Theresa.Anderson@po.state.ct.us) or call her 860-713-5063.

**Websites available through WIN may not be approved of by your organization's Internet policy. Please review your individual policies for clarification.**

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## Critical Email Address for Portal Users



Any and all Portal correspondence should be emailed to [bidposting@po.state.ct.us](mailto:bidposting@po.state.ct.us). This is important in relaying critical information to vendors.

This email address can be accessed by a number of professionals for a quick and timely response. Contact [Jim.Passier@po.state.ct.us](mailto:Jim.Passier@po.state.ct.us) with any questions.

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## From the Food Distribution Menu

In 2002 President Bush signed Executive Order 13279 directing federal agencies to ensure that faith-based organizations are given equal treatment in competing for federal government assistance.

The USDA's final rule implements executive branch policy that, within the framework of constitutional church-state guidelines, faith-based organizations should be able to compete on an equal footing with other organizations for USDA assistance. It alters

USDA regulations to bring them into compliance with this policy and ensure that USDA assistance programs are implemented in a manner consistent with the requirements of the Constitution, including the Religion Clauses of the First Amendment.



If you would like more information regarding this Rule, or any other information regarding the USDA commodity program, please contact the [Food Distribution Program at 860-713-5147](tel:860-713-5147).

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## Message from Core-CT

### System Outage for Bundled Fix Implementation

**The scheduled implementation of Bundled Fixes for Core-CT is scheduled for the weekend of April 29 through May 1. The Financials application will be unavailable from 7 p.m. Friday, April 29 until 6 a.m. Monday, May 2. We appreciate your patience and apologize for any inconvenience.**

**Users are reminded before signing into Core-CT on Monday, May 2 to do the following steps.**

- 1. YOU MUST CLEAR YOUR INTERNET EXPLORER BROWSER CACHE. Failure to do so will cause you to see unusual fonts, and you may receive erroneous error messages related to page navigation. To execute this correctly:**
  - **Right-click on your Internet Explorer icon.**
  - **Select Properties.**
  - **From the General tab, click on Delete Files.**
  - **Click OK on the message that pops up.**

**2. Your existing Run Control ID's for running processes or reports may not work correctly. If a process or report errors or does not run to completion, please attempt to re-run the process with a new Run Control ID. If the problem persists, please contact the Core-CT Financials Help Desk for assistance.**

## EPartners



The ePartners program services Connecticut municipalities, schools and not-for-profit organizations by offering products and services to save time and money. For more information about ePartners check out the webpage that was made just for you...our ePartners!

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## Environmentally Preferred Purchasing



### Smart Shoppers Celebrate Earth Day at The State Office Building

According to the Energy Star website, "If every household in the U.S. replaced one light bulb with an ENERGY STAR qualified compact fluorescent light bulb (CFL), it would prevent enough pollution to equal removing one million cars from the road. CFLs provide high-quality light, smart technology, and design, requiring less while lasting longer than typical incandescent bulbs."



***During the Energy Star Lighting Sale held on April 20 and 21, employees at the State Office Building purchased 2,366 CFLs!***

What does this number mean to Connecticut and our residents? Energy Star qualified CFLs use 66% less energy than a standard incandescent light bulb. This means that we are going to save ourselves about \$70,000 in electricity costs over the next 10 years! And, far more difficult to quantify, are benefits to human health and the environment that include less air pollution. ***Remember, saving energy prevents pollution!*** (Continued on next page)

In addition to the 2,366 CFLs purchased at the lighting sale, we purchased 125 light fixtures and 540 torchieres.

CT DAS state contracts offer a number of environmentally preferable products and services. Compact Fluorescent Light bulbs are available on DAS Contract No. [04PSX0028](#). For more information on how you can purchase or use environmentally preferable products and services where you live and work, you may contact CT EPP at [Barbara.Moser@po.state.ct.us](mailto:Barbara.Moser@po.state.ct.us) or call at (860) 713-5081.

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## Certification Central

Connecticut Small and Minority Business Showcase is May 3 in Wallingford... You should check it out!

Use this link for more info: [http://www.ctshowcase.biz/business\\_showcase.html](http://www.ctshowcase.biz/business_showcase.html)



Check this out! We have made it even easier for you to see which Connecticut vendors have recently become certified! Use the link we have provided to access the listing of **New Set-Aside Vendors certified in last 7 Days**.

The link below lists the company name, contact information, product description and certification type for all Connecticut small businesses that were certified during the **previous** week.

[http://www.das.state.ct.us/Purchase/ePartners/ep\\_whats\\_new.asp#Vendors](http://www.das.state.ct.us/Purchase/ePartners/ep_whats_new.asp#Vendors)

Questions regarding the Supplier Diversity Program can be directed Meg Yetishefsky, Supplier Diversity Manager, at [Meg.Yetishefsky@po.state.ct.us](mailto:Meg.Yetishefsky@po.state.ct.us) or 860-713-5228.



## Bid Notice Postings

To view the entire DAS bid notice listing, click on the following hyperlink to go to our web page. [DAS Bid Notices](#)

## Contract Information: DAS Contracts

The following is a listing of contracts issued during the week of 04/25/05

Contract #	Contract Name	For:	Contract Term
<a href="#">04PSX0397</a>	Purchase Patrol Vessel	Department of Environmental Protection	April 25, 2005 through December 31, 2005 <i>(with option to extend)</i>
<a href="#">04PSX0406</a>	Printing: Business Cards	All Using State Agencies, Political Subdivisions and Not-for-Profit Organizations	May 1, 2005 through April 30, 2007
<a href="#">04PSX0430</a>	Replacement of Full-Depth Concrete Pavement	CT DOT and All Using State Agencies and Political Subdivisions of the State	Date of Award through March 1, 2006
<a href="#">05PSX0001</a>	In Person Interpretation/Translation Services	Department of Social Services, Dept. of Children	May 1, 2005 through April 30, 2009

		and Families, Dept of Mental Health All Using State Agencies and Political Subs as well as certain non profits	
<a href="#">05PSX0036</a>	Promotional Products	All Using State Agencies, CT Political Subdivisions and Not-For-Profit Organizations	May 1, 2005 through April 30, 2010
<a href="#">05PSX0042</a>	Lawn Care Services	The Department of Mental Retardation West Region	Date of Award through April 30, 2008
<a href="#">05PSX0048</a>	Landscaping Services for Greater Bridgeport Community Mental Health Center	Greater Bridgeport Community Mental Health Center	May 1, 2005 through April 30, 2008
<a href="#">05PSX0057</a>	Ambient Particulate – Beta Attenuation Monitors, etc.	Dept. of Environmental Protection	Date of Award through March 31, 2008 (with option for extension)
<a href="#">05PSX0072</a>	Development and Reproduction of medium used by DOT's photolog vehicles, format DVD-9	Department of Transportation	Date of Award through April 30, 2008
<a href="#">05PSX0090</a>	Custodial Services for the Harkness Memorial Mansion in Waterford, CT	DEP	From May 2, 2005 through September 30, 2006
<a href="#">05PSX0123</a>	Custodial Services for the DMV facility in Norwalk, CT	DMV	May 1, 2005 through April 30, 2006

## Contracts Expiring

Did you know that our state contracts are reviewed one to three months prior to the actual expiration date? During this review process, the contract specialist examines the specifications and products/services included within each contract.

### [Contract Search](#)

Click on the list of "Contracts Issued/Expiring In Last/Next 30/60/90/120 Days." Choose the radio button marked "Expiring Contracts" and select the time frame. Then click "Get Contracts". That's all there is to it!

## Peppy's Points to Ponder...

**"My mother was the most beautiful woman I ever saw. All I am I owe to my mother. I attribute all my success in life to the moral, intellectual and physical education I received from her."**

**-George Washington  
(Mother's Day is May 8)**

***Come on WINners! Send them in! Thanks to all my loyal WINners***



**for submitting all these great quotes. Keep them coming!** Please take a minute to send them to me at [peppy.procurement@po.state.ct.us](mailto:peppy.procurement@po.state.ct.us) and watch for them to appear in future issues of WIN.

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## Peppy's Toolbox



Click on the “toolbox” on the left to help yourself to any of the helpful “tools” (electronic forms) that are available to you.

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## Looking for Catalog Items in Core-CT/PeopleSoft?



Use the following link to access the listing of the vendors, contract number and contract name that have been loaded into the **Core-CT** catalog.

[Core-CT Catalog](#)

## Getting Help Quickly And Easily



Click on the “Help” link below to access **ALL** the **Core-CT** help options that are available to you such as the Core-CT web site, current and past Daily Mail, help desk phone numbers, agency super users and more!

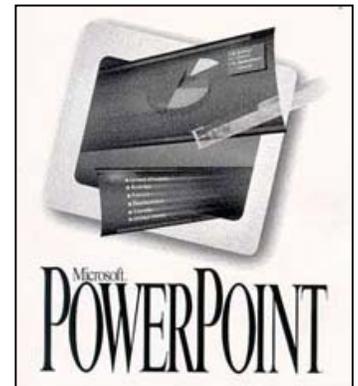
[Core-CT Help](#)

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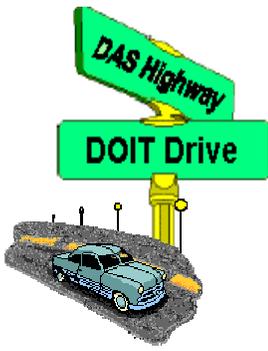
## Tech Talk with Ms. Bits n' Bytes

### Update the background on many slides at once in PowerPoint 97/2000/2002/v. X/2003

Change the background color or fill for multiple slides at once using the Slide Sorter. To do so, switch to Slide Sorter View and hold down [Ctrl] ([Shift] in PowerPoint 97 and 2001) as you click on each slide you wish to modify. Then, choose Format | Background to open the Background dialog box and select the color or fill effect that you want put in place on the slides. Click Apply when you're satisfied with your changes.



Question, problem or perhaps just something you would be interested in learning about. You can email me at: [Maureen.Blackburn @po.state.ct.us](mailto:Maureen.Blackburn@po.state.ct.us)



Keep up to speed with what's happening in the

## Department of Information Technology



### Contracts & Purchasing Division Information



Need to contact someone at **DOIT**? Click here to link to the [DOIT Contact](#) information page of their web site.

### DOIT Bid/ Proposals

- Click on the following hyperlink [DOITBidPostingNotices](#) to jump to DOIT's Bid Posting Notices section of their web page.

### DOIT Contract Awards

- Click on the following hyperlink [DOITContractAwards](#) to jump to DOIT's Contract Award section of their web page.

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## Contact Us

If you know someone who may be interested in receiving this newsletter, have him or her send an email with the following information:



**Name:**  
**Job Title:**  
**Agency/Organization Name:**  
**Mailing Address:**  
**City/State/Zip:**  
**Phone:**  
**Fax:**  
**Email:**

Email **John McKay** at [John.McKay@po.state.ct.us](mailto:John.McKay@po.state.ct.us). Once he gets the information, they will be added to the "**WIN**ner" list! Likewise, if you do not wish to receive **WIN**, send us a note and your name will be removed.

## Miss a Previous Issue of WIN?

Use the following link to jump to the DAS Newsletters web page, scroll down to Weekly Information Newsletters (WIN) and click on the issue you missed!

<http://www.das.state.ct.us/News/NewsLetters.htm>